



Eco-Social Development Organization (ESDO)

Area Manager (Micro Finance Programme)

Application Deadline : 14 May 2026

Summary

Vacancy: 08

Location: Anywhere in Bangladesh

Experience: 4 to 6 years

Age: At most 45 years

Salary: Negotiable

Published: 04 May 2026

Requirements

Education

- Bachelor's/Master's degree in Business Administration, Finance, Economics, or related field

Experience

- 4 to 6 years
- The applicants should have experience in the following business area(s): NGO

Additional Requirements

- Age At most 45 years
- For highly experience candidates, age will be relaxed
- Minimum 4–6 years of experience in Micro Finance sector
- At least 1–2 years in supervisory role (BM/AM level preferred)
- Strong experience in field operations and client management
- Strong field-level leadership and team supervision
- Practical problem-solving ability
- Good communication and coordination skills

- Ability to work under pressure and meet targets
- Integrity and accountability

Responsibilities & Context

ESDO was established in 1988 with the aim of supporting poor and marginalized people affected by the devastating flood and gradually moving towards achieving a broader vision of achieving sustainable, secured, and resilient livelihoods for these poor and marginalized people through improving their overall sustainable development. For the last more than three and a half decades of its development journey, ESDO has set an outstanding example of a sustainable development model for the underprivileged communities of Bangladesh. ESDO has been working in the country's primarily unserved and underserved locations, nurturing a community-focused participatory approach and people's ownership. Consequently, the ESDO's working area has already established an enabling environment. We have made notable achievements in livelihood improvement, food security and nutrition, education, women's empowerment, health, the promotion of children's rights, adolescent and youth engagement, and the rights of ethnic minorities. During this long span, we have adapted to the changing situation and provided the most time-bound effective services, especially to the poor and disadvantaged people. Considering the government's development policies, we are currently implementing a considerable number of projects and programs, including a microfinance program, through a community-focused and people-centered approach to accomplish the government's development agenda and the Sustainable Development Goals (SDGs) of the UN as a whole. One of the most dynamic organizations, ESDO, is expanding its development interventions across 422 upazilas under 56 districts of Bangladesh, thereby reaching over 15.73 million impoverished and vulnerable individuals.

Eco-Social Development Organization (ESDO) is a leading national NGO in Bangladesh, working since 1988 with a strong commitment to human dignity, social justice, and sustainable development. ESDO operates a large-scale Micro Finance Programme nationwide with a focus on financial inclusion, digital systems, and community empowerment.

Position Overview

ESDO is looking for a **dedicated, disciplined, and performance-driven professional** for the position of **Area Manager** to ensure smooth and effective implementation of Micro Finance

operations at the area level. The role requires strong field engagement, supervision, and target achievement.

Duty Station: Field-Based (Assigned Area under Zonal Office)

Key Responsibilities

- Supervise and coordinate **branch operations** within the assigned area
- Ensure achievement of **loan disbursement, recovery, savings, and client outreach targets**
- Maintain **OTR ≥ 98% and PAR ≤ 5%**
- Monitor and support **Branch Managers and field staff (AM/FO)**
- Conduct regular **field visits, center visits, and portfolio verification**
- Ensure strict **discipline, compliance, and operational efficiency**
- Identify operational gaps and take **immediate corrective actions**
- Implement **cluster-based geographical model and digital MF system (SISTE)**
- Ensure **zero tolerance for financial irregularities and misconduct**
- Prepare and submit **area-level reports** to Zonal Manager
- Support staff motivation, coaching, and retention

Key Performance Indicators (KPIs)

- Portfolio growth and quality
- OTR ≥ 98%, PAR ≤ 5%
- Savings mobilization and client expansion
- Staff productivity and discipline
- Compliance with operational and digital systems

Compensation & Other Benefits

- **Attractive and competitive salary (Negotiable)**
- Performance-based incentives
- Provident Fund, Gratuity, Insurance
- TA/DA and field allowances
- Career growth opportunities

Workplace

Work at office

Employment Status

Full Time

Job Location

Anywhere in Bangladesh

Job Highlights

ESDO is looking for a **dedicated, disciplined, and performance-driven professional** for the position of **Area Manager** to ensure smooth and effective implementation of Micro Finance operations at the area level.

Read Before Apply

Eco-Social Development Organization (ESDO) follows a zero-tolerance policy against all forms of inhumane behavior, including child and youth abuse, gender-based violence, extremism and terrorism, corruption, sexual harassment, sexual misconduct, sexual exploitation, and abuse. If there is any evidence of your involvement in such behavior in your personal life or at any of your previous workplaces, you are kindly requested not to apply for this position. If any false information or such misconduct is discovered after appointment or during the period of employment, ESDO will take appropriate action in accordance with its internal policies and the prevailing laws of the Government of Bangladesh.

Apply Procedure

Hard Copy

Interested candidates are requested to submit their resumes through the ESDO online career portal (<https://esdo.net.bd/career/>) by 5.00PM on 14/05/2026.

Only shortlisted applicants will be contacted and called for an interview.

Equal opportunity and promoting women & children's rights are mandates of ESDO.

Company Information

Eco-Social Development Organization (ESDO)

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Address:

ESDO House, House # 748, Road no: 08, Baitul Aman Housing Society, Adabar, Dhaka-1207, Bangladesh

Website:

<https://esdo.net.bd/career/>

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এই চাকরির জন্য বিজ্ঞাপনদাতা ব্যক্তি/প্রতিষ্ঠান আপনার কাছ থেকে কোন অর্থ চাইলে কিংবা নিয়োগ প্রক্রিয়া চলাকালীন কোন প্রকার হয়রানিমূলক (শারীরিক/মানসিক) আচরণ করলে অতিসত্ত্বর আমাদেরকে জানান অথবা জবটি রিপোর্ট করুন। চাকরি পাওয়ার জন্য কোন ব্যক্তি/প্রতিষ্ঠানকে অর্থ প্রদান করবেন না। চাকরিকালীন কোন প্রকার হয়রানির (শারীরিক/মানসিক) সম্ভাবনা থাকলে সেখানে জয়েন করবেন না। কোন প্রকার অর্থ লেনদেন বা নিয়োগদাতা কর্তৃক হয়রানির দায়িত্ব বিডিজবস বহন করবে না।

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