



Eco-Social Development Organization (ESDO)

Senior Branch Manager (Micro Finance Programme)

Application Deadline : 14 May 2026

Summary

Vacancy: 20

Location: Anywhere in Bangladesh

Experience: 5 to 7 years

Age: At most 45 years

Salary: Negotiable

Published: 04 May 2026

Requirements

Education

- Bachelor's/Master's degree in Business Administration, Finance, Economics, or related discipline

Experience

- 5 to 7 years
- The applicants should have experience in the following business area(s): NGO

Additional Requirements

- Age At most 45 years
- For highly experience candidates, age will be relaxed
- Minimum 5–7 years of experience in Micro Finance sector
- At least 2–3 years in Branch Manager/Senior supervisory role
- Proven experience in managing branch operations and portfolio performance
- Strong leadership and branch management skills
- Excellent client and stakeholder management
- Strong problem-solving and decision-making ability

- Good reporting and analytical skills
- High level of integrity and accountability

Responsibilities & Context

ESDO was established in 1988 with the aim of supporting poor and marginalized people affected by the devastating flood and gradually moving towards achieving a broader vision of achieving sustainable, secured, and resilient livelihoods for these poor and marginalized people through improving their overall sustainable development. For the last more than three and a half decades of its development journey, ESDO has set an outstanding example of a sustainable development model for the underprivileged communities of Bangladesh. ESDO has been working in the country's primarily unserved and underserved locations, nurturing a community-focused participatory approach and people's ownership. Consequently, the ESDO's working area has already established an enabling environment. We have made notable achievements in livelihood improvement, food security and nutrition, education, women's empowerment, health, the promotion of children's rights, adolescent and youth engagement, and the rights of ethnic minorities. During this long span, we have adapted to the changing situation and provided the most time-bound effective services, especially to the poor and disadvantaged people. Considering the government's development policies, we are currently implementing a considerable number of projects and programs, including a microfinance program, through a community-focused and people-centered approach to accomplish the government's development agenda and the Sustainable Development Goals (SDGs) of the UN as a whole. One of the most dynamic organizations, ESDO, is expanding its development interventions across 422 upazilas under 56 districts of Bangladesh, thereby reaching over 15.73 million impoverished and vulnerable individuals.

Eco-Social Development Organization (ESDO) is a leading national NGO in Bangladesh, working since 1988 to promote human dignity, financial inclusion, and sustainable development. ESDO operates a large-scale Micro Finance Programme across the country with strong emphasis on digital systems, transparency, and impact.

Position Overview

ESDO is seeking a **highly competent, disciplined, and target-oriented professional** for the position of **Senior Branch Manager (SBM)** to lead branch-level Micro Finance operations. The

incumbent will be responsible for overall branch performance, financial discipline, portfolio quality, and team management.

Key Responsibilities

- Ensure overall **management and performance of the branch**
- Achieve targets for **loan disbursement, recovery, savings mobilization, and outreach**
- Maintain **OTR \geq 98% and PAR \leq 5%**
- Ensure **100% compliance with operational policies and procedures**
- Implement **cluster-based geographical model and digital MF system (SISTE)**
- Supervise and guide **Branch staff (BM/AM/FO/Accounts)**
- Conduct regular **center visits, group meetings, and portfolio verification**
- Ensure **zero tolerance for financial irregularities and misconduct**
- Maintain proper **cash management, documentation, and reporting**
- Prepare and submit **branch performance reports**
- Build strong relationships with clients and community stakeholders
- Ensure staff motivation, discipline, and retention

Key Performance Indicators (KPIs)

- Portfolio growth and sustainability
- OTR \geq 98%, PAR \leq 5%
- Savings growth and client expansion
- Compliance and audit performance
- Staff productivity and retention
- Digital system compliance

Compensation & Other Benefits

- **Attractive and competitive salary (Negotiable)**
- Performance-based incentives
- Provident Fund, Gratuity, Insurance
- Mobile/communication allowance
- Career growth opportunities within ESDO

Workplace

Work at office

Employment Status

Full Time

Job Location

Anywhere in Bangladesh

Job Highlights

ESDO is seeking a highly competent, disciplined, and target-oriented professional for the position of Senior Branch Manager (SBM) to lead branch-level Micro Finance operations.

Read Before Apply

Eco-Social Development Organization (ESDO) follows a zero-tolerance policy against all forms of inhumane behavior, including child and youth abuse, gender-based violence, extremism and terrorism, corruption, sexual harassment, sexual misconduct, sexual exploitation, and abuse. If there is any evidence of your involvement in such behavior in your personal life or at any of your previous workplaces, you are kindly requested not to apply for this position. If any false information or such misconduct is discovered after appointment or during the period of employment, ESDO will take appropriate action in accordance with its internal policies and the prevailing laws of the Government of Bangladesh.

Apply Procedure

Hard Copy

Interested candidates are requested to submit their resumes through the ESDO online career portal (<https://esdo.net.bd/career/>) by 5.00PM on 14/05/2026.

Only shortlisted applicants will be contacted and called for an interview.

Equal opportunity and promoting women & children's rights are mandates of ESDO.

Company Information

Eco-Social Development Organization (ESDO)

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Address:

ESDO House, House # 748, Road no: 08, Baitul Aman Housing Society, Adabar, Dhaka-1207, Bangladesh

Website:

<https://esdo.net.bd/career/>

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