



Eco-Social Development Organization (ESDO)

House # 748, Road # 08, Adabor, Dhaka.

Open Tendering Method (OTM)

(Tender Document/Schedule)

REFERENCE: ESDO/Procurement/126/674/2025-2026

DATE: 06.05.2026

Eco-Social Development Organization (ESDO) invites sealed tenders from eligible suppliers for the supply of the following items under the Flood Response and Recovery (FRR) Project implemented in Noakhali District, Chattogram Division. Items Category are bellow here:

1. Bicycle & Van
2. Cloth
3. Coconut & Betel Nut
4. Crockery & Plastic Furniture
5. Electrical Items
6. Grocery Items
7. Hardware & Machinery
8. Refrigerator (Fridge)
9. Fish Capture Nets
10. Furniture
11. Vegetables
12. Cow
13. Fish

Tender must be submitted on or before **13.05.2026 10:30 AM**, **Opening Time: 11:00 AM** via **courier / post office / directly or Via Email (esdotender@gmail.com)** to the address below:

Tender Submission Deadline: 13 May 2026, 10:30 AM, **Tender Opening Time:** 11:00 AM

Tender may be submitted via courier, post, direct submission to **Convener, Central Procurement Committee**, ESDO Dhaka Office, House #748, Road #08, Baitul Aman Housing Society, Adabor, Dhaka-1207 or email: esdotender@gmail.com

The envelope/email subject must clearly mention:

“Tender for Supply of Goods & Livestock Items under ESDO-FRR Project, Noakhali District, REFERENCE: ESDO/Procurement/126/674/2025-2026”

Exact Address of Delivery Locations	As per Annex-I
Latest expected Delivery Date and Time	100% of the Goods, Machine & Livestock Delivery should be completed by 31th May 2026.
Preferred Currency of Tender	<input checked="" type="checkbox"/> Local Currency: BDT (Taka)
Value Added Tax on Tender Price	<input checked="" type="checkbox"/> Must be inclusive of Tax and other applicable indirect taxes
Deadline for the Submission of Tender	13/05/2026, 10.30 AM (Those who will submit the tender are invited to present at the time of tender opening). Opening Time: 11:00AM
Price Tender and Bill/Invoice shall be submitted in the prescribed language.	<input checked="" type="checkbox"/> English



Documents to be submitted for the Eligibility Criteria	Bidders must have legal capacity to enter into the Contract. Bidder, in support of its qualification, must submit the following documents: i) Valid Trade License. ii) Tax Identification Number (TIN) Certificate iii) Update PSR copy (Tax Return) iv) 13 Digit BIN Number v) Mushak 6.3 VAT invoice/Bill
Period of Validity of Quotes	<input checked="" type="checkbox"/> 90 days.
Partial Bid	<input checked="" type="checkbox"/> Permitted.
Payment Terms	<input checked="" type="checkbox"/> Payment will be made upon satisfactory completion, as per the Terms and Conditions.
Performance Security	<input checked="" type="checkbox"/> The selected vendor shall submit a Performance Security in the form of a Pay Order equivalent to 2% of the total awarded value. The Performance Security will be released after successful completion of the Purchase Order and expiry of the one-year warranty period.
Evaluation Criteria	Evaluation Method: Technical = 60 Marks (As Per Annex III) Financial = 40 Marks, [(Lowest Price / Bid Price) × 40] Proper formula added
Award	<input checked="" type="checkbox"/> One or more supplier. (Each category or all category supplier will be award)
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order (PO) <input checked="" type="checkbox"/> Another Type/s of Contract
Special Conditions of Contract	<input checked="" type="checkbox"/> Poor quality/ Damaged goods and failure to make the necessary corrections/replacements as requested by the procuring entity, will result in cancellation of the PO.
Conditions for Release of Payment	<input checked="" type="checkbox"/> Payment will be made after satisfactory delivery as per Terms and Conditions
Costs and ownership of tenders	Costs incurred by the tenderers in preparing and submitting the quote requests are not reimbursable.
Annexes to this Tender Document	<input checked="" type="checkbox"/> Annex- I: Address & Time Schedule <input checked="" type="checkbox"/> Annex II: Price Schedule for Goods, Machine and Related Services <input checked="" type="checkbox"/> Annex -III: Technical Evaluation Sheet <input checked="" type="checkbox"/> Annex- III: Terms and Conditions <input checked="" type="checkbox"/> Annex- IV: Tender Submission Letter. <input checked="" type="checkbox"/> Annex- V: Contract Agreement <input checked="" type="checkbox"/> Annex- VI: Declaration form.
Contact Person for Inquiries (Written inquiries only)	Convenor/Member Secretary, Central Procurement Committee ESDO, Adabar, Dhaka, ✉ Email: esdotender@gmail.com ☎ Mobile:+8801713-149 303



Address & Time Schedule for Goods & Machine Related Services

SL	Items Name	Address
1.	Bicycle and Van	<p>১.বেগমগঞ্জ এবং চাটখিল উপজেলার জন্য স্থান: চৌমুহনী চৌরাস্তা পৌরসভার মধ্যে</p> <p>২.কবিরহাট এর জন্য সরকারি কলেজের পাশে সোহেলের বাড়ি, পৌরসভার মধ্যে বাড়ির নাম মাতৃছায়া, ৯ নম্বর ওয়ার্ড</p>
2.	Cloth	
3.	Coconut and Batel Nut	
4.	Crockery and Plastic Furniture	
5.	Electrical	
6.	Grocery	
7.	Hardware and machineries	
8.	Fridge,	
9.	Net for fish capture	
10.	Furniture	
11.	Vegetable	
12.	Cow	
13.	Fish	

Time Schedule for Goods & Machine Delivery:

Sl. No.	% of Delivery	Date
1	100%	By 31 th May, 2026



Price Schedule for Goods, Machine and Related Services**1. Name: Bicycle and Van**

SL	Short Description	Quantity	Unit Price BDT	Amount
1	Bicycle: Brand: Duranto, size: 26Inch, Color: Blue/ Black, Spock: Non gear	2 Nos		
2	Van: (Foot Powered) 5'x 3', Wooden.	3 Nos		
Total Including Vat, Tax & Transportation				

2. Name: Cloth

SL	Short Description	Quantity	Unit Price BDT	Amount
1	Carry Bag: (Material: Cloth/Raxin, Size: Hight-24inch Lenth- 18 Inch, wide-, Handle-2, Pocket-01)	2 Nos		
2	Bedsheet: (Batic) Red, Blue color size: 6'x7'	10 Pieces		
3	Measuring Tap/Fita: (Plastic, 5 Feet long)	2 Nos		
4	Orna: (Suti, Big size 6' Long)	20 Pieces		
5	Poplin Cloth: (Red, Brown)	60 Gauge		
6	Print Cloth: (Suti, Multiple color)	90 Gauge		
7	Shari: (Print, Suti, Different color)	35 Pieces		
8	Three pieces: dress for female good quality, (Coton/Suti, Different color (For Adult))	5 Set		
9	Three pieces: dress for female (Medium quality), (Coton/Suti, Different color (For Adult))	6 Set		
10	Umbrella: (26" Gents Umbrella, Black, Steet handle), Shik-12	1 Nos		
11	Voile Cloth: Color-(Red, Brown)	60 Gauge		
Total Including Vat, Tax & Transportation				



3. Name: Coconut and Batel Nut

SL	Short Description	Quantity	Unit Price BDT	Amount
1	Batel Nut: (Kacha, Big size)	70 pon		
2	Coconut: (Paka, Big size)	155 Nos		
Total Including Vat, Tax & Transportation				

4. Name: Crockery and Plastic Furniture

SL	Short Description	Quantity	Unit Price BDT	Amount
1	Bucket/Balti: Materials-Plastic, Brand-RFL/ Equivalent, 20 Litter	2 No		
2	Chair: Materials-Plastic, Armless	7 No		
3	Crate: Materials-Plastic, Size- 21" x 12"	10 No		
4	Cup price-Rolax, Glass (For Tea Stall)	3 dozen		
5	Digital Weight Machine: Capacity -30 Kg	7 No		
6	Drum:(For water), Material-Plastic, 180 Litter	2 No		
7	Flask: Stainless Steel, 2.5 Litter	3 No		
8	Gas cylinder: 12 Kg with Gas	2 No		
9	Gas stove: Double burner, Brand- RFL /Equivalent	4 No		
10	Jar (Kalosh): Aluminium 20 Liter	2 No		
11	Jug: Material-Plastic, 4 Litter	2 No		
12	Ketli: Material- Aluminium, 5 Litter)	4 No		
13	Mug: Material-Plastic, size-Big	2 No		
14	Suspen: Material-Aluminium, 5 Litter)	2 No		
15	Table: (Plastic), Plastic, Size-3.5' x 2.5'x 2.5'	3 No		
16	Teaspoon: Material-Steel, size- Small	12 No		
Total Including Vat, Tax & Transportation				



5. Name: Electrical

SL	Short Description	Quantity	Unit Price BDT	Amount
1	Bulb: (AC/DC), Wat-12	4 No		
2	Capacitor: Size-3.5mm	10 No		
3	Ceiling Fan: Brand- BRB/ Equivalent, 48 inches	1 No		
4	Electric Cable: (1.5 mm) Brand-BRB/ Equivalent	2 Coil		
5	Electric Switch: Bord Switch	2 dozen		
6	Regulator: (For Fan), MK Fan Regulator Dimmer with Switch high Quality	1 dozen		
7	Tap (Electric): Size-2"	2 dozen		
Total Including Vat, Tax & Transportation				

6. Name: Grocery

SL	Short Description	Quantity	Unit Price BDT	Amount
1	Biscuit: size- Small Packet	70 Packet		
2	Cake: size- Small Packet	70 Packet		
3	Chanacur: Size- Small Packet	20 Packet		
4	Chips: Size-Small Packet	75 Packet		
5	Cold Drinks: Size-500 ml	80 No		
6	Condanced Milk: Size-400-gram Tin	4 No		
7	Detergent Powder: Packet Size-500-gram	5 kg		
8	Mosquito Coil: (Good quality)	10 Packet		
9	Moyda/Ata: Size-50 Kg Bosta	200 kg		
10	Puls/Dal: (Mosur)	80 kg		
11	Rice: (BR-28/29)	100 kg		
12	Sack/Bosta: (Plastic, 50 Kg)	10 No		
13	Salt: Packet Size-1 Kg	20 kg		
14	Soap- Madium Size, Brand- LUX/Dettol	12 No		
15	Soyabin Oil:Size- (0.5 Litter, 1 Litter, 2 Litter Botol), Brand-Teer/Pushti/Fresh	30 Liter		
16	Sugar: Size-(1 Kg Packet)	104 kg		
17	Tea: Pack Size- (1 Kg Packet)	4 kg		
Total Including Vat, Tax & Transportation				



7. Name: Hardware and machineries

SL	Short Description	Quantity	Unit Price BDT	Amount
1	Air Compressor: (Wind machine, (CROWN 50L Air Compressor 50L 2HP/1.5kW 135L/min CT36029)	1 No		
2	Allen Wrench: Size-(9Pcs Set (1.5/2/2.5/3/4/5/6/8/10mm	1 Set		
3	Baish Mechine: (For Bycycle handle fitting) Size-Big Size	1 No		
4	Bicycle Rim tal repiaring Mechine: (Made by steel/iron)	1 No		
5	Bicycle Spoke Nipple Wrench: (Made by Stainless Steel)	1 No		
6	Chain/Shikal: (Materals-Steel, 5' Long)	2 No		
7	Dali wrench: (8 pice set)	1 Set		
8	Dali wrench Pata: (13 Hole)	1 No		
9	Grainding Machine: (860 Wat, Crown-ct13288, SKU:GM004)	1 No		
10	Guti wrench: (40 pice set)	1 Set		
11	Hand Mike:(Rechargeable by electricity)	3 No		
12	Hemar Drill Machine: (710 wat, Size-13 mm (CF-ID008)	1 No		
13	Jake Hammer: (1300 W demolition hammer TH 213006)	1 No		
14	Kathi (For Net): Shisha	10 Kg		
15	Lock:(HMBR Top Security pad lock 60 mm)	3 No		
16	Pamper:(For Bycycle), Big Size- Big	1 No		
17	Pipe wrench: Size- (Big) 12"	1 No		
18	Pipe wrench: Size-(Small) 8"	1 No		
19	Plier: (Nose), Size-6"	1 No		
20	Pliers: (Boga), Size- 6"	1 No		
21	Pliers: (Cutting), Size-165mm	2 No		
22	Pliers: (Jumper), Size-8"	2 No		
23	Pliers: (Lock), Size-6"	1 No		
24	Rexine:Medium quality	5 Gauge		
25	Ring wrench: Size-8" to 28" Set	1 Set		
26	Rope: Thik, Nilon	10 Kg		
27	Rope: Thin, Nilon	10 Kg		
28	Screwdrive: Flat, 10" long	1 No		
29	Screwdriver:Star, 10" long	1 No		
30	Slide wrench: Size-12"	1 No		
31	Thred cutter mechine: Manual Pipe Threading Machine - 1/2" - 2"	1 No		
32	Tripal: Size-12' x 12'	2 No		
Total Including Vat, Tax & Transportation				



8. Name: Fridge

SL	Short Description	Quantity	Unit Price BDT	Amount
1	Fridge: Brand-(WALTON, Capacity: 132 Litter WFD-1B6-GDEH-XX	4 No		
2	Deep Fridge: Brand- WALTON, Capacity: 145 Litter WCF-1D5-RRXX	1 No		
Total Including Vat, Tax & Transportation				

9. Name: Net for fish capture

SL	Short Description	Quantity	Unit Price BDT	Amount
1	Net: Pattra (For Fish Capture), Made by Nilon thread	25 Kg		
Total Including Vat, Tax & Transportation				

10. Name: Furniture

SL	Short Description	Quantity	Unit Price BDT	Amount
1	Showcases: (Steel, Size- 5'x4'x1.5')3 part	2 No		
2	Cash Box: Wooden (Small Size) hight-1.5 feet, wide-2 feet.	1 No		
3	Chaki: (Wooden, Size-5'x 5')	2 No		
4	Rack/Shelf: (Wooden/Otobi, Size-5'x 5'x1.5'), 3 thak	4 No		
5	Site Bench: (Wooden, Size-5'x1.5'x1')	2 No		
Total Including Vat, Tax & Transportation				



11. Name: Vegetable

SL	Short Description	Quantity	Unit Price BDT	Page 8 of 14 Amount
1	Chili: Kacha	5 Kg		
2	Chili: Dry	5 Kg		
3	Garlic: Rosun, Deshi	75 Kg		
4	Ginger/Ada: Deshi	5 Kg		
5	Korla: Vegetable, Deshi	10 Kg		
6	Onion/Piaj: Deshi	120 Kg		
7	Potato: Cardinal, Medium Size)	200 Kg		
8	Potol: Deshi	10 Kg		
Total Including Vat, Tax & Transportation				

12. Name: Cow (Calf)

SL	Short Description	Quantity	Unit Price BDT	Amount
1	Cow: (Calf)	6 No		
Total Including Vat, Tax & Transportation				

13. Name: Fish

SL	Short Description	Quantity	Unit Price BDT	Amount
1	Loyatta Fish, (Medium size)	10 kg		
2	Pangash Fish, (1kg)	10 kg		
3	Rui Fish, (1/2 kg)	6 kg		
4	Telapua Fish, (1/2-1 kg)	10 kg		
Total Including Vat, Tax & Transportation				



Technical Evaluation Sheet

Sl. No	Criteria	Marks
1	Relevant Experience in Similar Works: Experience in similar goods/items supply for NGOs, INGOs, Government, or private organizations. Relevant work orders/contracts/completion certificates must be submitted.	10
2	Supply Capacity: The bidder shall confirm the availability of adequate logistics, manpower, transportation, warehouse/storage facilities, and operational capacity to ensure timely and efficient supply of goods/items.	10
3	Compliance with Technical Specifications: The bidder must comply with the required technical specifications, quality standards, and submit relevant catalogues, brochures, or sample details where applicable.	10
4	Financial Capability (Turnover/Bank Solvency): The bidder shall have adequate financial strength supported by bank solvency certificate, bank statement, audit report, or annual turnover documents.	10
5	Delivery Schedule: The bidder shall submit a realistic and achievable delivery schedule indicating lead time and implementation capacity to meet project requirements within the stipulated timeline.	10
6	Legal & Supporting Documents: Submission of valid Trade License, BIN/VAT Registration, TIN Certificate, National ID, and other required legal/supporting documents as mentioned in the tender document.	10
Total Marks		60



Terms and Conditions

1. **Completion time:**
Goods, Machine & Livestock Items must be Delivered by or before **31th May 2026**.
2. **Eligibility Documents:**
Bidder shall submit valid copies of: Trade License, TIN Certificate, BIN (VAT Registration), and updated PSR Certificate. All invoices must be submitted on **Mushak 6.3** as per VAT regulations.
3. **Quotation Opening:**
Quotations shall be opened at **11:00 AM on 13/05/2026**. Bidders/representatives may attend. Quotations valid for **90 days** from submission date.
4. **Delivery Location:**
 ১. বেগমগঞ্জ এবং চাটখিল উপজেলার জন্য স্থান: চৌমুহনী চৌরাস্তা পৌরসভার মধ্যে।
 ২. কবিরহাট এর জন্য সরকারি কলেজের পাশে সোহেলের বাড়ি, পৌরসভার মধ্যে বাড়ির নাম মাতৃছায়া, ৯ নম্বর ওয়ার্ড
5. **VAT & TAX:**
Applicable VAT & income tax shall be deducted at source as per Govt. of Bangladesh rules.
6. **Payment:**
All bill/invoices must be submitted on **Mushak 6.3** as per VAT regulations. Payment will be made through Account Payee cheque/Pay order/RTGS/BFTN or DD in favour of vendor. After fully work completion bill will be paid. Any partial bill paid not allowed.
7. **Delay Penalty:**
0.5% of total value of delayed goods per day of delay. If delay exceeds **two (02) weeks** without prior approval, PO may be cancelled at ESDO's discretion.
8. **Right to Cancel:**
ESDO reserves the right to accept/reject any or all quotations, and to cancel tender in whole or in part at any stage without assigning any reason.
9. **Ethical Compliance:**
Bidder shall comply with all labor & ethical standards. **Child labor, harassment, or any unethical practice strictly prohibited** – may result in disqualification or contract termination.
10. All works are subject to ESDO inspection and supervision.
11. Agreement to be signed on **ESDO Pad/Stamp** before work order.
12. Quoted price is final; no change allowed.
13. ESDO may increase/decrease work quantity; unit rate remains fixed.
14. Vendor/Supplier liable for all safety, loss, or accident during work.
15. ESDO may cancel PO for delay, poor quality, or misconduct.
16. If there is any kind of calculation mistake in the tender quotation, the tender will not be accepted.

Sincerely,

Convener/Member Secretary
Central Procurement Committee,
ESDO, Baitul Aman Housing Society, Dhaka-1207



Tender Submission Letter
(On Tenderer's Letterhead)

Tender No: ESDO/Purchase/126/674/2025-2026

Date: ___ / ___ / 2026

To:

Convener, Central Procurement Committee
, House-748, Road-8 Adabor, Baitul Aman Housing Society, Dhaka-1207

Subject: Goods, Machine & Livestock: 1. Bicycle and Van, 2. Cloth, 3. Coconut and Batel Nut, 4. Crockery and Plastic Furniture, 5. Electrical, 6. Grocery, 7. Hardware and machineries, 8. Fridge, 9. Net for fish capture, 10. Furniture, 11. Vegetable, 12. Cow, 13. Fish.

Dear Sir,

We submit our Tender for the above-mentioned works. Our total price is:

- Taka----- [amount in figures]
- Taka----- [amount in words]

SL	Items	Qty	Unit Price	Total (BDT)
01	Bicycle and Van	1		
02	Cloth	1		
03	Coconut and Batel Nut	1		
04	Crockery and Plastic Furniture	1		
05	Electrical	1		
06	Grocery	1		
07	Hardware and machineries	1		
08	Fridge,	1		
09	Net for fish capture	1		
10	Furniture	1		
11	Vegetable	1		
12	Cow	1		
13	Fish	1		
Total With Vat and Tax				

We confirm that:

1. Our Tender is valid as per Tender Document.
2. We meet all eligibility criteria.
3. We accept all Terms & Conditions.

Authorized Signatory:

Signature: _____

Name: _____

Designation: _____

On behalf of: [Tenderer Name



Contract Agreement

Date: ----- May 2026.

Parties:

- ESDO, Baitul Aman Housing Society, Dhaka-1207 as a 1st Party.
- [Vendor/Supplier Name & Address] as a 2nd Party

1. **Purpose:** Goods, Machine & Livestock: Goods - 1. Bicycle and Van, 2. Cloth, 3. Coconut and Batel Nut, 4. Crockery and Plastic Furniture, 5. Electrical, 6. Grocery, 7. Hardware and machineries, 8. Fridge, 9. Net for fish capture, 10. Furniture, 11. Vegetable, 12. Cow, 13. Fish under ESDO- Flood Response and Recovery (FRR) project- implemented in Noakhali District, Chattogram Division.
2. **Scope:** Goods, Machine & Livestock Delivery is to be Completed as per approved Tender Schedule, rates, and specifications.
3. **Delivery:** Vendor/Supplier to complete and Delivery at their cost within agreed timeframe.
4. **Delay penalty:** 0.5% of total value of delayed goods per day of delay. If delay exceeds two (02) weeks without prior approval, PO may be cancelled at ESDO's discretion.
5. **Bill submission:** All bill/invoices must be submitted on **Mushak 6.3** as per VAT regulations.
6. **Payment:** ESDO may increase/decrease work quantity; unit rate remains fixed. Payment will be made through Account Payee cheque/Pay order/RTGS/BFTN or DD in favour of vendor. The bill will be paid after complete delivery.
7. Payment via Cheque/Pay Order/RTGS/BEFTN/DD based on actual work completion:
8. **Validity:** Unit rates valid for **90 days** from signing date.
9. **Compliance:** Contractor shall follow laws, ethics, and ESDO policies. **No child labor or exploitation allowed.**
10. **Termination:** ESDO may terminate this Agreement in full or in part with written notice.
11. **Acceptance:** Agreement effective on signing by both parties.

For ESDO:

Name & Signature: _____
Designation: Convener, Central Procurement
Committee
Date: _____

For Contractor:

Name & Signature: _____
Designation: Owner
Date: _____

Witness:

Signature: _____
Designation: _____
Date: _____

Witness:

Signature: _____
Designation: _____
Date: _____



DECLARATION


I, the undersigned, hereby declare that:

1. Neither I nor my company is bankrupt, insolvent, under suspension, or involved in any similar legal proceedings.
2. Neither I nor my company has been convicted of offences related to professional conduct, fraud, corruption, or other illegal activities.
3. We have no record of grave professional misconduct, serious breach of contract, or failure to meet tax or social security obligations.
4. We shall comply with environmental laws of Bangladesh and core labour standards of the ILO (no forced labour, child labour, or discrimination).
5. We guarantee access to financial and registration documents for audit or due diligence checks.

Safeguarding & PSEA Commitment:

We strictly adhere to ESDO's "Zero Tolerance" policy on Sexual Exploitation, Abuse (SEA), and Safeguarding. Neither we nor our employees, staff, or subcontractors shall engage in sexual, physical, or mental harassment. Any incident will be reported immediately to:

 Hotline: 01713 149 303 (Procurement)

 Email: esdo.safeguarding2021@gmail.com

Failure to comply shall constitute grounds for immediate termination of the Agreement.

Signature:

Name: _____

Designation: _____

Company/Agency/Contractor Name: _____

Mobile: _____

